

Minutes of the Board of Licking Township Trustees, regular meeting, held at the Twp Hall Jacksontown, OH at 7:00 pm on February 3, 2003.

Mr. Cooper called the meeting to order with the following members present: Joe Cooper, Ron Acord and Jill Linn.

Others present: Rick Rife, Richard Cash, Mike Briggs, Marsh Freas, Joe Walker, Scott Rawdon and Steve Patterson.

The Pledge of Allegiance was recited.

Attached is a copy of all expenditures totaling \$35,063.08.

Minutes of the January 6, 2003 were read, approved, and signed by the Trustees.

Minutes of the Inventory Meeting were read, approved, and signed by the Trustees.

Minutes of the previous meeting were read, approved, and signed by the Trustees.

There are funds on hand or in the process of collection to pay the attached listed bills.  
\_\_\_\_\_, Clerk.

Motion was made by Mr. Cooper Seconded by Mr. Acord that the attached list of bills be approved as the lawful obligation of Licking Township and the Clerk be directed to issue warrants of the Township in payment of the same. Roll call: Cooper, yes; Acord, yes.

#### CORRESPONDENCE:

1. Received a memo from the Licking County Planning Commission regarding Section 34.00 Major Development, of the Licking County Subdivision Regulations.
2. Received information regarding the Licking County Bicentennial Commissslon.
3. Received a culvert application from the Licking County Engineers Office.

Mike Briggs gave the Fire Company report. Mike mentioned that the new fire truck is in and that a few repairs were done under the warranty. The fire truck will need new radios that will cost around \$1500 to \$2000. The fire truck will also be receiving the lettering this week. The computer is in that the Fire Company received from their grant money. The Fire Company is working on the Buckeye Lake Village Fire Department contract. There were 42 EMS runs and 8 fire runs for the month of January. Mr. Briggs also mentioned that there are a couple of Volunteer Fire Applications out and should have them back to vote on by the next meeting.

Mr. Cooper told the residents that there is a vacancy on the Zoning Board of Commission if anyone is interested in serving a five year term.

Mr. Cooper asked that the Trustees look over the Cemetery Mowing Contract for the next meeting.

Mr. Cooper mentioned that Regina Grenauer, Assistant Prosecutor, has approved the Property Maintenance Process that the township has implemented.

Mr. Cooper mentioned that there are pictures on the website of old graduating classes from Jacksontown High School.

Mr. Cooper asked Steve Patterson if he knew what the final road mileage for the township was. A discussion followed.

Mr. Cooper made a motion to be a member of the Buckeye Lake Area Civic Association for \$25. Mr. Acord seconded the motion. Roll call: Cooper, yes; Acord, yes.

In regards to HB 513, Mr. Cooper believes that the township should manage and issue culvert permits.

Mr. Cooper mentioned that the Licking Township Request/Complaint Form was on the website.

Mr. Cooper went over his recommendations on the Loss Control Guidelines that the township received.

2-11-1 The risk management policy was adopted and in our minutes. Mr. Cooper asked the clerk to send a copy to KLA Consulting.

2-11-2 It is the Trustees intent to have certificates of liability insurance.

2-11-3 The road and sign inventory is recommended. Mr. Cooper feels that Mr. Miller should be responsible for seeing this through since he is the Trustees supervisor for the road crew.

2-11-4 The streets, roads, and sign inspections should be done on a monthly basis. Mr. Cooper feels that Mr. Miller should be responsible for seeing this through.

2-11-5 The inspection of road department vehicles should done everyday. Mr. Cooper feels that Mr. Miller should be responsible for seeing this through.

2-11-6 If any employee utilizes motor vehicles for the Township use have an updated BMV record. The clerk mentioned that the township has abstract records done every year.

2-11-7 Passengers are not permitted to ride in snowplow equipment. Mr. Cooper feels that this is OK.

2-11-8 The road department does not have an Ohio Manual of Uniform Traffic Control Devices. Mr. Cooper asked Steve Patterson to call the Ohio Department of Transportation and ask for the book.

2-11-9 There is no ongoing training program for the road department. Mr. Cooper believes that we need to implement a training program.

2-11-10 The cemeteries do not have posted hours at the entrances and there are

no regulations available in Pamphlet or posted at the cemetery entrances. Mr. Cooper stated that this is now completed.

Marsha Freas brought a letter to the Trustees, from the Licking Township Zoning Board, approving a request for a zoning change from residential to commercial for Mr. Philip Manogg for the property along St. Rte. 13 and near I-70. The Board granted the request due to the fact that the rezoning on the three acres would make the single parcel have the same zoning throughout the entire parcel. Mr. Cooper made a motion to have the public hearing at the next regular meeting on February 18, 2003. Mr. Acord seconded the motion. Roll call: Cooper, yes; Acord, yes.

Joe Walker mentioned that there is a sign in Misty Meadows that a resident would like to have moved to the other side of the street. Steve Patterson said that the County is responsible for moving the sign and will contact the County.

Richard Cash mentioned that he has received approval from the State and EPA to stop the erosion on his property in Buckeye Lake.

Mr. Acord made a motion to adjourn the meeting seconded by Mr. Cooper.