

Minutes of the Board of Licking Township Trustees, organizational meeting held at the Township Hall, Jacksontown, OH at 7:00pm on January 5, 2004.

Jill Linn called the meeting to order with the following members present: Joe Cooper, Dave Miller, Ron Acord and Jill Linn.

Other Present: David Varner, Evelyn Anderson, Erna Holland, Richard Cash, Carol Stark, Mike Briggs and Steve Patterson,

The Pledge of Allegiance was recited.

Minutes of the previous meeting were read, approved, and signed by the Trustees.

Correspondence: None

Mrs. Linn took charge of the meeting and opened the nominations for President of The Board of Trustees for the year 2004. Mr. Acord nominated Mr. Miller. Mr. Miller seconded the motion. Roll Call: Miller, yes; Acord, yes; Cooper, yes.

Mrs. Linn asked for nominations for Vice President of The Board of Trustees for the year 2004. Mr. Miller nominated Mr. Acord. Mr. Cooper seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: Be it resolved that the regular meetings of The Board of Licking Township Trustees for the fiscal year 2004 be held at the Township Hall, Jacksontown, Ohio. Township meetings will be held on the first and third Monday of each month, except when this falls on a legal holiday, then it shall be held the following evening, unless otherwise published or posted on the door of the Township Hall. Meeting times will be at 8:00pm for the months of April thru September and at 7:00pm for the months of October thru March. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: To have the above listed resolution published in The Advocate. If anyone requests copies of the minutes of the meeting, a charge of \$1.00 per side will be charged and copies will be made at the convenience of the Clerk as it is not a full time job. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: To pay all expenses for the Trustees, Clerk and Zoning Inspector to attend township conventions plus mileage at the current IRS allowance, also, membership dues for the county and state association to be paid for the Trustees, Clerk and associate membership. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Cooper moved the adoption of the following: To reimburse the Clerk for mileage at the current IRS allowance and parking for training and focus committee meetings. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: To reimburse the Fire Chief mileage at the current IRS allowance for fire department related mileage. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Cooper moved the adoption of the following: To reimburse the Zoning Inspector mileage at the current IRS allowance for zoning department related mileage. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: That the hired road crew be caretakers of the Township Hall and lot. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: Non-profit or charitable organizations can use the Township Hall on occasion rent free if they submit a certificate of insurance or hold harmless waiver. They are to clean up after their use. Others may be considered to use the Township Hall on occasion with a charge of \$10 per hour and the submittal of a certificate of insurance or hold harmless waiver. They are to clean up after their use. Mr. Cooper seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: To pay all bills incurred by the Township on an estimated appropriation until the Amended Official Certificate is received and approved. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: To request an advance, if needed, from the Licking County Auditors Office. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: To delay the employee pay, benefits and work responsibilities for paid personnel of the Township until a budgetary review of available funds is complete. Mr. Cooper seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Cooper moved the adoption of the following: To reappoint David Bringarder for an additional five year term to the Zoning Board of Appeals because of his willingness to continue to serve. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Cooper moved the adoption of the following: To reappoint Frank Davis for an additional five year term to the Zoning Commission Board because of his willingness to continue to serve. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: That any department buying equipment or supplies over \$200 must have the approval of at least one Trustee; for amounts of \$500-\$1500 approval must come from two Trustees; all purchases over \$1500 must be approved at a regular or emergency meeting of The Board of Licking Township Trustees. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: That the Fire Co., in an emergency only, may contact one Trustee for medical and emergency expenses over \$500. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: That Mr. Cooper will continue to work with the zoning and preservation, Mr. Acord will work with the Fire Co. with Mr. Miller as a back up, and Mr. Miller will work with the road crew with Mr. Acord as a back up. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

The Clerk informed each department that the inventory sheets will be going out and that she needs them back as soon as possible.

The Clerk reminded the Trustees that the Annual Bridge and Culvert Inventory report needs to be done by January 15.

The organizational portion of the meeting being completed, Mr. Miller took over the meeting.

Evelyn Anderson mentioned that there is a culvert problem on the northwest corner of Ridgely Tract Road and Lake Drive. Mr. Miller informed her that they will take a look at the situation.

Mr. Cooper made a motion to accept the resignation of June Moore from the Zoning Board of Appeals with appreciation and thankfulness for her work in the Township. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Cooper asked that the Clerk publish an ad to fill the vacancy of the Zoning Board of Appeals. The Trustees set up times to meet with the Zoning Commission Board applicants.

The Trustees went over their goals for 2004. Mr. Miller mentioned that for the road department they will be working on more ditching, upgrading more of the township roads and working on safety programs. Mr. Acord said that Mike Wilson will have the goals for the Fire Co. at a later date. Mr. Cooper mentioned that he would like to see the completion of the zoning resolution, work on the restoration of the Township Hall, develop a plan for green infrastructure, have a township clean up day to coincide with earth day and to increase the level of volunteers in the township.

A discussion took place regarding down utility lines by the cemetery and phone lines down in the Avondale area. Mr. Cooper contacted PUCO and mentioned that any line, whether electric or communication, falls under the National Electrical Safety Code that the utility companies have to follow. His suggestion to the road crew is that when they find a down line pass the information to the Road Supervising Trustee so that they can contact the utility company.

Mr. Miller mentioned that he took the truck down on White Chapel to check for low limbs and there was nothing too low to be considered dangerous.

A discussion took place regarding trees in the township right of way in the Avondale area. Mr. Acord said that he will find out if they are indeed in the right of way.

Mr. Miller received 2 ton of patching so the road crew will try and patch the bigger holes in the township. The truck is at Bowman's and they cannot find out why the fuel gauge does not work.

Erna Holland mentioned that the corner of Westview onto Avon is a mess. Mr. Miller will take a look at it to see if they will be able to put down some patching.

Mr. Cooper asked about high water signs. Mr. Miller mentioned that they put up sign and they end up disappearing or are blown down. Mr. Miller said that they will repaint older signs and use them.

Mr. Cooper mentioned that the Township has a big investment in Licking Trails Road and something will need to be done, possibly putting ditches in, so that the road can handle the water. A discussion followed.

Mr. Acord mentioned that someone threw out two bags of clothes on Licking Trails Road. Steve Patterson said that he called Litter Prevention and they will pick up the bags.

Mr. Cooper suggested to the Township Clerk and the Zoning Clerk to utilize the community calendar page in The Advocate and The Buckeye Lake Beacon.

Mr. Cooper mentioned that Lisa Bowers, a township resident who is an Urban Forester for fifteen counties, would like to help us maintain a rural community.

Mike Briggs mentioned that there were 83 runs for the month of December and 713 runs for the 2003 year.

Mr. Acord made a motion to adjourn the meeting. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.